John C. Munro
HAMILTON
INTERNATIONAL AIRPORT

MONTHLY EMPLOYEE PARKING APPLICATION AND AGREEMENT

Applicant Information (to be completed by employee)

Surname	**Given Names**	**Company Name**	**Email Address**
Mailing Address		**City**	
Province / State	**Postal Code / Zip Code**	**Country**	
Primary Number e.g. (905) 679-1999	**Mobile Number:**	**Work Number**	
VEHICLE INFORMATION:	**Vehicle #1: Make / Model / Plate No.**	**Vehicle #2: Make / Model / Plate No.**	**Vehicle # 3: Make / Model / Plate No**

RULES & REGULATIONS OF PARKING CONTRACT

These Rules and Regualtions limitour liability - Please Read

Charges are for the use of parking space only. Hamilton International Airport Limited (hereinafter referred to as "HIA") assumes no responsibility whatsoever for personal injury, including death, or for loss or damage due to fire, theft, collision or otherwise to any vehicle or its contents, however caused. If, in the sole opinion of HIA, a vehicle is parked illegally, is wrongfully parked in a reserved parking area, is blocking another vehicle, is parked in a designated aisle way or loading area or represents a safety concern, the vehicle will be tagged and/or towed at the owner's and/or applicant's expense.

HIA reserves the right to cancel the applicant's parking privileges upon thirty (30) days prior written notice. To cancel the applicant's parking privileges, the applicant must provide HIA with no less than thirty (30) days prior written notice.

Any misuse of a passcard shall result in the immediate cancellation of the parking privileges.

Payment of monthly accounts must be received by HIA by the first day of each month. If payment is not received when due, the parking privileges, including any passcard, at HIA's sole discretion, may be immediately cancelled. Responsibility for payment remains solely with the applicant's employer. Monthly parking charges will not be prorated for any reason, including cancellation.

Lost or stolen passcards must be reported to HIA immediately for a new passcard to be issued. An additional deposit of $20.00 will be required for a new passcard. A damaged/defective passcard will be replaced free of charge (unless misused). Credit card payments will only be accepted through Hamilton International Airport's online payment platform which can be accessed at www.business.flyhamilton.ca/invoicing-and-payments/.

The applicant herein agrees to comply with the foregoing Rules & Regulations, as same may be revised by HIA from time to time.

Signature: **Date (YYYY-MMM-DD)**

FOR OFFICE USE ONLY:

Pass Information:

Parking Lot Location:	**YHM Permit Number:**	**Permit Start Date:**	**Permit Expiry Date:**

Payment Information:

Card Deposit $	**Payment Type:**	**First 4 Digits on Card:**	**Last 4 Digits on Card:**

Confirm Amount Paid:	**PCO Initial:**	**Confirm Email:**	**PCO Initial:**

OTHER INFORMATION: